

Post	Cleaner – Tivoli, Dun Laoghaire
Location	Tivoli Terrace South, Dún Laoghaire, Co. Dublin
Employment Type	Permanent and Part-Time (9 hours per week)
Salary (Depending on Experience)	€6,675 - €8,231 (This is the pro-rata salary for 9 hours)
Contact Details	Sarah Costigan Tel. 01 2842323 sarah.costigan@barnardos.ie
Closing Date	12pm on Monday 06 January 2025
Interview Date	TBC

Experience & Qualification	
6 months cleaning experience, in a commercial or service environment an advantage.	Level 1 ¹ hygiene course - will be organised by Barnardos from commencement of the role.

Tivoli Early Years' Service

What does the Tivoli Early Years' centre do?

The project seeks to improve child developmental outcomes for children aged birth to 5 years and to maximise the capacity of their families/carers to meet children's needs by offering an Early Intervention Service.

To achieve this we provide targeted supports for individual children and a bundle of integrated family support services for their families. Specific attention is given to those families where child protection or welfare concerns exist.

The service is needs-led working with the most vulnerable and disadvantaged families and outcomes-focussed specifically focussing on parenting skills and child/parent relationships in order to reduce subsequent difficulties for children. Our overall aim is:

- To increase children's emotional wellbeing
- To improve children's learning and development

We do this by providing a range of Hardiker level and 2 and 3 interventions in response to the individual assessed needs of children and their families referred to Barnardos.

Services include Infant and Toddler and Preschool programmes for children based on the High Scope and Tús Maith curriculum, Individual work with children, Individual home based parenting work for example Partnership with Parents (PwP), Parent/Child work, Practical Family Support, information and advocacy, and group work with parents and guardians, including a Parents' Breakfast.

Tivoli is a busy centre with children and their parents/carers attending our Early Years' and Preschool services on a daily basis and additional families attending the family support services.

We work to provide a response, which involves interagency collaboration in order to maximise outcomes for families.

Who do we work with?

Referrals are accepted from Tusla, the HSE, schools, and other agencies and individuals, as appropriate, including other Barnardos services and parents/carers themselves.

What will the Cleaner do?

The cleaner will be based at the centre and have responsibility for maintaining a high standard of hygiene and cleanliness in and around the centre. Working on general cleaning duties including cleanliness of children's equipment and furniture. The role carries the typical duties of a cleaner, please see job description below for a full list of these.

Where can I find out more?

www.barnardos.ie

Cleaner Job Description

Post:	Cleaner
Location:	14 Tivoli Terrace South, Dún Laoghaire, Co. Dublin
Responsible to:	Project Leader, Tivoli, Dún Laoghaire
Works with:	Staff and service users

Job Purpose

To maintain a high standard of hygiene and cleanliness in and around the relevant premises.

Core Job Requirements

- To maintain a clean and healthy environment in line with the needs of the relevant premises and services.
- To work to an agreed roster which defines areas for cleaning, the type of cleaning and the regularity with which the cleaning is to be carried out, in conjunction with your line manager.
- Maintain premises facilities in a hygienic state i.e. cleaning out fridge etc.
- Maintain a high standard of hand washing and a high standard of personal hygiene.
- Operate a satisfactory waste disposal system.
- To carry out your work in a way that is consistent with Health & Safety guidelines, especially in relation to the use and storage of biological and chemical cleaning materials.
- To interact with children and families in a friendly, courteous manner.
- Take action when aware of unhygienic practices which may put the safety of food at risk.
- To carry out a risk assessment annually within your areas of work in collaboration with others.
- To work in a flexible manner in relation to the needs of the Service, providing assistance to other staff as appropriate.
- To be vigilant to any concerns regarding the protection and welfare of children and to bring them to the attention of your designated person in a timely manner, in keeping with the Barnardos Child Protection policy.

Requirements Specific to this Post

- To follow all Barnardos processes and procedures in respect of the maintaining an environment to minimise the risk of any infections including flu /virus transmission.

Requirements of all Barnardos staff

- Commitment to the purpose of Barnardos and to work within the values, policies and procedures of the organisation and in the context of current legislation and regulations.
- To participate in regular supervision with your line manager.
- To actively participate in team and staff meetings and service reviews/ evaluations and to contribute to the development of policy and practice with your area of work and within Barnardos as a whole.
- To report any area of concern to your line manager in a timely manner.
- To show reasonable flexibility in relation to hours of attendance to meet the needs of the work. Work during unsocial hours may be required.
- Have a flexible approach to the work in response to organisational change, development and review of best practice.
- Participate in and engage with a performance management programme.
- Identify training needs with your line manager and participate in training opportunities appropriate to the role.
- To be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to the attention of your line manager or Health & Safety Officer.
- To be vigilant to any concerns regarding the protection and welfare of children and to bring them to the attention of the Barnardos Designated Person in a timely manner, in keeping with the Barnardos Child Protection policies.
- To participate in the efficient flow of information within the organisation by sharing and seeking information as appropriate.
- To undertake other duties as may be requested by the line manager from time to time.
- To undertake your work in a manner that is friendly, flexible and informal.

Note: this Job Description will be reviewed and updated in line with the needs of the work.

Cleaner Person Specification

Personal Attributes

- Ability to maintain the building to a high standard of hygiene and cleanliness.
- Ability to work and interact in a child centred environment (where hours overlap with the service).
- Ability to maintain adequate cleaning stocks.
- Knowledge of Health and Safety regulations in relation to storage, cleaning, safety signs etc.
- Flexibility and adaptability is required for this post.

Experience

6 months cleaning experience in a commercial or service environment an advantage.

Qualification

Level 1² hygiene course is essential for this post.

(This course will be organised by Barnardos when the person has been recruited).

The post-holder is initially assigned to work in the Tivoli Service but may be required in the future to work in other location(s) in the South Dublin area in line with Organisational needs.

Barnardos is an equal opportunity employer.

We celebrate diversity and are committed to creating an inclusive environment for all.

² This training will be provided while in post.